MT. SHERMAN WATER ASSOCIATION
P.O. BOX 356
JASPER, AR 72641

BOARD OF DIRECTOR'S MEETING
NOVEMBER 14, 2005
5:30 P.M.

Dear Directors:

Enclosed please find the transaction report, director's report and board minutes for October 2005.

If you have any questions before the meeting please feel free to give me a call.

Thank You,

Karen Edgmon

Karen Edgmon
Billing Clerk
Mt. Sherman Water Associaton

Checking

11/9/05

Transaction Report

10/1/05 Through 10/31/05

Date	Num	Description	Memo	Category	Clr	Amount
	BALANCE 9/30/05					37,295.55
10/1/05	3483	Tanner Hardware		Maintenance		-38.46
10/5/05	DEP			Water Sales		1,187.18
10/5/05	3485	Campbell Insurance		Insurance		-864.00
10/6/05	DEP		meters	Transfer		75.00
10/6/05	DEP			Water Sales		1,199.91
10/6/05	3484	River Valley Win Works		Maintenance		-1,974.48
10/10/05	3486	Karen Edgmon	+ 27.38 mileage	Contract Labor		-758.88
10/10/05	3487	Karen Edgmon		Rent		-60.00
10/10/05	3488	R. Dawn Allen	Audit	Office		-1,400.00
10/10/05	3489	Jim Culver	mowing pump house	Contract Labor		-100.00
10/12/05	DEP		meters	Transfer		75.00
10/12/05	DEP			Water Sales		1,024.51
10/13/05	3491	Jasper Post Office	postage	Postage and Delivery		-106.00
10/14/05	DEP			Water Sales		1,318.40
10/14/05	EFT	F H A		Loan		-1,020.00
10/17/05	3492	Dept. Of Finance & Adm.		Sales Tax		-456.00
10/18/05				Water Sales		1,181.81
10/21/05	DEP			Water Sales		260.00
10/21/05	DEP			Water Sales		2,248.37
10/22/05	EFT	Tri Co. Telephone		Utilities:Telephone		-33.42
10/22/05	EFT	Tri Co. Telephone		Utilities:Telephone		-29.64
10/25/05	DEP			Water Sales		549.01
10/26/05	EFT	Carroll Electric		Utilities:Gas & Electric		-73.42
10/26/05	EFT	Carroll Electric		Utilities:Gas & Electric		-12.00
10/26/05	EFT	Carroll Electric		Utilities:Gas & Electric		-1,638.75
10/31/05	DEP			Interest Inc		6.43
10/31/05	3490	Danny Clark Jr.		Contract Labor		-30.00
10/31/05	3493	Ivan Reynolds	reimburse	Contract Labor		-1,100.00
	TOTAL 10/1/05 - 10/31/05					**-569.43**
	BALANCE 10/31/05					36,726.12

TOTAL INFLOWS	9,125.62
TOTAL OUTFLOWS	-9,695.05
NET TOTAL	**-569.43**

MT. SHERMAN WATER ASSOCIATION
Director's Report
For the Month of October 05
Printed: 10/27/05 20:46

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,381,200	100.0%
Water Sold to Customers	1,094,470	79.2%
Utility Use(fire,flushing)	0	0.0%
Water Unaccounted For(lost)	286,730	20.8%
Average Use Per Account	3,624	

SUMMARY BY SERVICE

	Water	Sewer	Fire Dues	Trash	Other	Sales Tax
Charges	7906.76	0.00	0.00	0.00	75.50	542.55
Average	26.18	0.00	0.00	0.00	0.25	1.56
Active	302	0	0	0	302	347
Inactive	46	348	348	348	46	1

ACCOUNTS RECEIVABLE ANALYSIS

	Amount	Accounts
Balance Due BOM (begin/Month)	12,319.70	302
Credit Balances BOM	(200.24)	5
Debit Balances BOM	12,519.94	297
Payments	9,322.17	276
Charges for Services	8,524.81	
Penalty Charges	380.79	50
Adjustments	(33.00)	2
Total Delinquent EOM (end/month)	2,069.52	24
Delinquent EOM (30-60 days)	497.32	11
Delinquent EOM (60-90 days)	418.16	9
Delinquent EOM (over 90)	1,154.04	4
Credit Balances EOM	(133.32)	4
Debit Balances EOM	12,003.45	299
Balance Due EOM	11,870.13	303
Disconnections	3	
Disconnected & Uncollected	0.00	
New Customers Added	3	

Mount Sherman Water Association – MEETING MINUTES

Scribe:	Odie J. Watts	
Date:	**October 10, 2005**	**Time:** 5:24PM – 5:48 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Bowen, Jim – BOARD PRESIDENT	446-2171
*	Edgmon, Karen – BOOKKEEPER	861-5641
*	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Stivers, Betty – BOARD MEMBER	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
*	Voshell, Calvin – BOARD MEMBER	446-2270
*	Watts, Odie – SECRETARY	861-5848

Customers and Guests:

Key	Board Meeting Attendees:	
	No guests or customers in attendance.	

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting called to order by Jim Bowen, President at 5:24 PM
2. Meeting Minutes	The minutes from the September 12, 2005 meeting were approved at written. Motion to approve the minutes – Betty Stivers. Second by Koby Lee. No Abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon reviewed the financial report for the period September 1 through September 30, 2005. Nothing substantial occurred and the Board held no discussion of the report. Odie Watts requested Karen cut a check to Danny Clark, Jr. for $30.00 for lawn mowing at the Mt. Sherman VFD Station. From the Water Association Director's Report the water loss rate of 21.3% was noted. Ivan indicated the major leaks that occurred last month were still showing up on this report. The rate should be reduced substantially for the next reporting period. Motion to approve the reports – Calvin Voshell. Second by Koby Lee. No Abstentions.
4. Water Operator's Report	Ivan Reynolds presented the Water Operator's report: ▪ Part of the water loss is reflected from leak occurring in September. ▪ Received call about running approximately ¾ mile of line to add 3 meters starting from front of Mt. Sherman water tank. The landowners have hired Shaddox Engineering to work up the plans which will be submitted to the AHD for approval. The landowners will absorb all costs. ▪ Received application for water from Jim Klassen on Shiloh. ▪ Collected bounced check money from Rocole. ▪ Calculated final pro-rata cost for the Demuth project. Motion to approve Operator's Report – Calvin Voshell. Second by Koby Lee. No Abstentions.
5. Old Business	▪ Action Item 12: IN PROGRESS. Waiting on Roger Faulk's schedule to begin the work. ▪ Action Item 13: ON HOLD. The fencing project will start as soon as Action Item 12 is completed and bids are let and approved for the fencing project.

Agenda	Main Points, Conclusions/Discussions, Decisions
	▪ Action Item 17: IN PROGRESS. The Demuth extension project is complete. Just waiting on final paper work to be completed. ▪ Action Item 30: OPEN. The line on Kyles Landing road was cut by a bulldozer. It was only about 3" deep. Repaired the line. Noted that Tim Ray needs to be approached for an easement so the line can be moved. Have met with Tim Ray who indicated he will grant easement. ▪ Action Item 34: PENDING. Called the ARWA and we are on their list for them to do a vulnerability assessment. ▪ Action Item 35: PENDING. Will meet with all the potentially added water customers to begin the process of determining engineer and costs of adding new customers. ▪ Action Item 37: PENDING. Still need input from board members about the engineering report to provide Water Alliance water to the MSWA area. ▪ Action Item 38: PENDING. Waiting on response from the Map vendor after they received the GPS file from which they will create a tope map of the MSWA meter locations.
6. New Business	▪ Jim Bowen reported that Tommy Martin has been hired as the attorney to represent the Water Alliance. ▪ Karen Edgmon passed out the proposed budget statement she will submit to the USDA. No objections to the budget were noted. ▪ Karen Edgmon passed out copies of the 2004 year-end audit for review by members of the Board. Karen also indicated she has submitted a check for final payment for the audit. ▪ Karen indicated she would like to submit a $10,000 payment to Soil & Water. This payment will be applied to the loan principal. Betty Stivers introduced a motion to submit the payment. Motion seconded by Koby Lee. All in favor, no abstentions.
7. Adjournment	Meeting adjourned at 5:48 PM.
8. Next Meeting	**NOTE MEETING START TIME:** The next meeting is scheduled for **November 14, 2005 at 5:30 PM** at the Mt. Sherman Volunteer Fire Department main station.

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 12	11/8/04	Coordinate with Roger Faulk on tree removal. Should get started in late August or early September. As of October 10, still waiting.	Ben Szabrowicz	12/13/04	**PENDING**
AI 13	11/8/04	Get 2 – 3 estimates for completing the fencing of property after tree removal. Pending completion of AI 12.	Ben Szabrowicz	12/13/04	**ON HOLD**
AI 17	3/14/05	Dick Demuth is complete. Pending completion of final paper work.	Ivan Reynolds	5/9/05	**OPEN**
AI 30	6/13/05	The line on Kyles Landing road was cut by a bulldozer. It was only about 3" deep. Repaired the line. Waiting to meet with Tim Ray for an easement so the line can be moved. Ivan will pursue the easement, develop bids, costs estimates, etc.	Ivan Reynolds	7/11/05	**OPEN**
AI 34	8/8/05	On the ARWA to-do list. Waiting on them to arrange a date for their offer to do a vulnerability assessment of our water facilities.	Ivan Reynolds	9/12/05	**PENDING**

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 37	8/8/05	Jim Bowen requested the Board Members review and provide feedback on the latest engineering proposal to improve water quality while the Water Alliance project is being completed. Board has agreed that the proposal is unacceptable because of the cost involved.	Board Members	8/29/05	**OPEN**
AI 38	8/8/05	Contact a map vendor and determine the cost of providing the MSWA with a map of all the meter locations based on GPS readings were provided by Ivan Reynolds.	Odie Watts	9/12/05	**PENDING**
AI 38	9/12/05	Ivan Reynolds will work with Quentin Rylee to organize a meeting of the 4 potential customers at the end of Murray Road to discuss engineering, easements, and costs.	Ivan Reynolds	10/10/05	**OPEN**

Mt Sherman Water Board Meeting
Nov 14th 2005
Operators Report

Installed a new meter service for Gary French. Fixed leak on 4 inch booster pump line , used a Ductile Iron Sleeve for the C900 sch line.

Installed new meter service for Jim Klassen and Installed a new meter service for Ron Collins.

Repaired a leak at the end of the line at Swoffords By adding a two inch valve and a blow off.

Fixed leak on the two inch line toward Kelvin House, With two foot of sch 250 and a two inch repair coupling.

Received a high Pressure complaint from Loyal Breedlove and I checked the Pressure at the meter And at the Reduced Pressure Zone and both were ok. His pressure regulator had failed and he was worried the Upstream pressure might be excessive.

The proposed project for the Jameses is under way With the Plans Engineered by Kurt Shaddox Engineering And I checked them before they were submitted to the Ar Dept of Health and Human Services for their approval. We are awaiting their approval. Lytle James asked for the Meeting time in order to be present to discuss the line Extension and Board approval. The Plan is to take off just below the first valve below the Main Water Tower and to proceed Downhill sweeping around to pick up the three new meters and End with a shut off valve and a Blow off.

The Fall leaves are almost gone and I expect to hear from Quentin Rylee soon.

The Kyles Landing replacement is pending as Is the DeMuth Final paper work.

By Ivan Reynolds, Water Operator